

Bruton Surgery Patient Group Meeting

Friday 16 July 2021

11.00 – 12.30pm

Microsoft Teams – see link in email

Apologies:

Item	Description	Lead
i.	Welcome, Introductions & Apologies	RC
ii.	Minutes from previous meeting – for approval	RC
iii.	Matters arising (not on agenda)	RC
1.	Chairman's report	RC
2.	Demand and Activity Update: <ul style="list-style-type: none"> • Appointment and activity • Triage-first 	JH
3.	BP @ Home Project	LM
4.	Practice Finance overview – how practices are funded	JH
5.	Practice Update <ul style="list-style-type: none"> • Staffing • Premises • Governance & Complaints 	JH/LM
6.	Patient Group Membership and Recruitment <ul style="list-style-type: none"> • Church Fete 17 July 	RC/JH
7.	SHS Update <ul style="list-style-type: none"> • Lynmouth Medical Centre 	JH/LM
8.	Primary Care Network <ul style="list-style-type: none"> • COVID Vaccinations • Project Officer appointed 	JH
9.	Any Other Business	RC

9.	Dates of Future Meetings (time to be 11am unless otherwise agreed): <ul style="list-style-type: none">• Friday 15 October• Friday 21 January 2022• Friday 15 April 2022	RC
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Attachments:

- Item ii: Minutes of the last meeting
- Item iii: Terms of Reference