

Bruton Surgery Patient Group Meeting

Friday 15 October 2021

11.00 – 12.30pm

Microsoft Teams – see link in email

Apologies:

Item	Description	Lead
i.	Welcome, Introductions & Apologies	AC
ii.	Minutes from previous meeting – for approval	AC
iii.	Matters arising (not on agenda)	AC
1.	Chairman's report	AC
2.	Appointment of a new Chairperson	AC
3.	SHS General Update – Barbara Williams-Yesson, Associate Director of Nursing and Governance	BWY
4.	Demand and Activity Update: <ul style="list-style-type: none"> • Appointment and activity 	JH
5.	Practice Update <ul style="list-style-type: none"> • Staffing • Premises • Governance & Complaints Review 2020/21 	JH/LM
6.	Primary Care Network <ul style="list-style-type: none"> • COVID Vaccinations • PCN 'Reset' Away Day 14 October 2021 	JH
7.	Any Other Business	AC
9.	Dates of Future Meetings (time to be 11am unless otherwise agreed): <ul style="list-style-type: none"> • Friday 21 January 2022 • Friday 15 April 2022 • Friday 15 July 2022 (new date) • Friday 14 October 2022 (new date) 	AC

Attachments:

- Item ii: Minutes of the last meeting
- 4: Activity Summary
- 5: Complaints Review 2020/21